



# Cultivating Leadership in Dance, Company Questionnaire

1. NAME PHONE
- EMAIL MAILING ADDRESS APT/SUITE
- WEBSITE CITY STATE ZIP
2. DATES INTERESTED SPRING SUMMER FALL
3. Do you currently have an intern that you want to include in the program? YES NO
4. Have you had interns before? What were the positive aspects? Any drawbacks? 5. Do you require that the intern have certain skill sets or experience?

6. Describe the projects that you want to give the intern. Also include length of project.

7. Where would your intern work?

- At my office Location:
- At my home Location:
- At the intern's home
- At Pentacle's office



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8. Will the intern need to travel outside of NYC?

Yes            Location:  
No

9. What hours do you want the intern to work?

Weekday mornings	Specific days/hours:
Weekday evenings	Specific days/hours:
Weekends	Specific days/hours:

10. What sort of contact would you have with the intern on a day-to-day basis?

Working in the same office  
Mostly through email  
Mostly through phone  
Other

11. Describe your company's current staff, including positions and whether they are part/full time. (ex. 1 full-time exec. director, 1 part-time development officer, 2 part-time interns)

12. What is your current operating budget?

13. Anything else that you would like Pentacle to take into consideration for placement of your intern?

14. Where did you hear about Cultivating Leadership in Dance?

Email from Pentacle's Educational Programming Dance/NYC	
Email from University list-serv	Please specify:
Email newsletter	Please specify:
Word of mouth	Please specify:
Other:	